



Community Beautification Initiatives

Parks & Recreation
Policy K12

Policy:	K12 – Community Beautification Initiatives
Policy Department(s):	Parks & Recreation
Adoption Date:	September 20, 2004
Adoption Reference:	09/1001/2004
Effective Date:	September 20, 2004
Last Amended:	August 22, 2022

Policy Purpose

To foster civic pride and environmental responsibility by providing financial and administrative support to Community Beautification Initiatives within County hamlets and rural subdivisions.

Policy Statement

This policy governs the delivery of the Communities Beautification Initiatives program and defines the responsibilities of the County, and the responsibilities of the participating community group within County hamlets and rural subdivisions. The policy encourages community groups to participate in local beautification initiatives.

Funding for the Community Beautification Initiatives will be budgeted annually by Council through the Recreation and Culture operating budget.

Definitions

“Applicant” means a community group that is responsible for planning and implementing the beautification initiative. This can be a new committee formed for this specific function or can be an existing group or organization that has chosen to assume responsibility for the project.

“Community Group” means the organization, formal neighborhood association or informal group of people that would be responsible for coordinating and implementing the initiative or project

“County” means the municipality of the County of Grande Prairie No. 1 having jurisdiction under the Municipal Government Act and other applicable legislation.

“Hamlet” means an unincorporated community designated by Council as a “Hamlet” that consists of 5 or more dwellings, has a generally accepted boundary and name, and contains land that is used for non-residential purposes.

“Rural Subdivision” means a group of two or more parcels within the area(s) of the County that are predominately utilized for agricultural purposes.



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Policy Guidelines

1. The County will:
 - 1.1. Provide funding to Applicant(s) from a participating Hamlet or Rural Subdivision that is to be used solely for a Community Beautification Initiative within their area to a maximum of \$1,000.00 per year.
 - 1.2. Meet with the Applicants to discuss the proposed initiative and offer feedback on the merits of the project.
 - 1.3. Publicly acknowledge the initiative through the County website, newsletter or any other applicable platforms.
 - 1.4. Provide Council with a summary of recipients in a report to Committee of the Whole each year.
2. The Applicant must submit a brief proposal on how the community intends to spend the funds. This proposal must include information on how this project will benefit the community and how the ongoing maintenance responsibilities will be met. Quotes for all eligible expenses must be included. All items purchased must remain at the site of the initiative.
 - 2.1. Application letters or emails must be submitted to the Parks & Recreation Department by June 1st each year.
3. Eligible expenses include:
 - 3.1. Plants (flowers, shrubs, trees, etc.)
 - 3.2. Landscaping details (stones, edging, etc.)
 - 3.3. Plant health details (fertilizer, soil additives)
 - 3.4. Watering details (rain barrel)
 - 3.5. Beautification infrastructure (benches, picnic tables, fire pits)
 - 3.6. Community garden supplies (plants, wood for boxes)
4. Non-eligible expenses include:
 - 4.1. Tools (spades, rakes)
 - 4.2. Manpower/Expertise
 - 4.3. Fuel or travel expenses



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5. Resource Material (books)
 - 5.1. Upon completion of the project, the Applicant must submit photographs of the project and copies of all receipts.
 - 5.2. Manager of Parks & Recreation is responsible for: Approving grant dispersal, supervising and supporting the staff executing the program requirements.
 - 5.3. Assistant Manager of Parks and Recreation is responsible for: Program administration, including communication, recommending release of grants funding, and follow up reporting.

Attachments

N/A

References

Legal Authorities	Municipal Government Act, RSA 2000, c M-26 Freedom of Information and Protection of Privacy Act
Related Plans, Bylaws, Policies, Etc.	Policy B1 – Policy Development
Other	N/A

Revision History

Review Date	Description
August 22, 2022	Reviewed and Amended CM20220822.011
March 8, 2021	Reviewed and Amended CM20210308.006
March 7, 2016	Reviewed and Amended CM20160307.1016
October 15, 2012	Reviewed and Amended CM10-1036-12
November 26, 2007	Reviewed and Amended CM11-1833-07
March 14, 2005	Reviewed and Amended CM03/202/2005
September 20, 2004	Adoption Date CM09/1001/2004