



# Snowplowing for Seniors or Special Needs Individuals

Public Works  
Policy N7

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<b>Policy:</b>	N7 – Snowplowing for Seniors or Special Needs Individuals
<b>Policy Department(s):</b>	Public Works, Family and Community Support Services
<b>Adoption Date:</b>	August 1991
<b>Adoption Reference:</b>	98/8/91
<b>Effective Date:</b>	August 1991
<b>Last Amended:</b>	May 16, 2022

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## Policy Purpose

To provide policy for processing requests for driveway snowplow services by senior citizens and special needs individuals residing in the County of Grande Prairie No.1.

## Policy Statement

The County of Grande Prairie aims to provide programs and services in an effective and efficient manner.

## Definitions

“CAO” means the person appointed by Council to the position of Chief Administrative Officer under the Municipal Government Act for the County or designate.

“County” means the municipality of the County of Grande Prairie No. 1 having jurisdiction under the Municipal Government Act and other applicable legislation.

“Senior Citizen” is a person sixty-five (65) years of age and over.

“Special Need Individual” is an individual with a mental, emotional, or physical disability.

“Snowplowing” means pushing snow off the road surface into the road ditch for storage.

## Policy Guidelines

1. The County will provide free of charge snowplowing services of private driveways for senior citizens that are sixty-five (65) years of age and over or a special needs individual residing in rural areas of the County, given that and/or subject to:
  - 1.1. Approval by the Public Works department, Family and Community Services (FCSS) department (if applicable) and the Chief Administrative Officer (CAO).
  - 1.2. The applicant must sign a Senior Citizens or Special Needs Individual Agreement as provided by the Public Works Department.



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- 1.3. Clearing County roadways are the priority for snow removal. Once County Roadways are cleared, driveways participating in this program will be cleared if there is no additional snowfall. County equipment does not clear driveways by request.
- 1.4. The Senior Citizen or Special Need Individual(s) must be:
  - 1.4.1. living permanently in his/her own house on his/her own land on a full-time basis; or
  - 1.4.2. currently be residing in a rented residence on a full-time basis.
- 1.5. Services will only be provided at one (1) location per applicant. If multiple residences/parcels are owned, services will only be provided to the applicant's primary residence/parcel.
- 1.6. The service is available only to the driveway and does not include snowplowing to granaries, fuel tanks, etc.
- 1.7. The service will not be provided in cases where the driveway is too narrow contains sharp turns or for any other reason that might impede a snowplow.
- 1.8. The services will not be provided to Hamlets and/or small lot Subdivisions (sizes of less than two (2) acres) within the County.
- 1.9. The maximum amount of time allotted for snowplowing allowed each time is fifteen (15) minutes per instance per residence and is at the discretion of the grader operator and/or area foreman.
- 1.10. Residences with multiple driveways and/or access points will only receive services for one (1) driveway which must be clarified at the time of application.
- 1.11. If there are multiple residences on a parcel, snowplowing service will only be provided up to the applicant's residence.
- 1.12. Special needs applicants must first contact the Family and Community Support Services (FCSS) department to initiate the process of becoming an approved applicant. Approval is based on an assessment as determined by the FCSS department.
- 1.13. The condition that qualifies a special needs individual must also prevent, or severely restrict their ability to safely performing driveway snow removal unaided.
- 1.14. Special needs individuals with a chronic illness or permanent paralysis, provide a doctor's note at the time of application indicating that the condition is permanent and must phone the Public Works Department annually to confirm they wish to continue receiving the service.



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- 1.15. Special needs individuals with a temporary condition or paralysis must provide an annual doctor's note to the FCSS department to have the service continued.
2. The Public Works Department reserves the right to refuse, suspend or terminate snowplowing services if it is determined that the service is being abused or is unnecessary (ex: multiple residences, non-residency during winter months, etc.)

## Attachments

Schedule A – Senior Citizens or Special Needs Individual Agreement for Snowplowing Services

## References

<b>Legal Authorities</b>	N/A
<b>Related Plans, Bylaws, Policies, Etc.</b>	Policy B1 – Policy Development
<b>Other</b>	N/A

## Revision History

<b>Review Date</b>	<b>Description</b>
May 16, 2022	Reviewed and Amended CM20220516.020
May 30, 2016	Reviewed and Amended CM20160530.1011
December 6, 2010	Reviewed and Amended 12-1283-10
January 19, 2009	Reviewed and Amended 01-104-09
June 20, 2005	Reviewed and Amended 06/664/2005
August 1991	Adoption Date 98/8/91



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## Schedule A – Senior Citizens or Special Needs Individual Agreement for Snowplowing Services

THIS AGREEMENT MADE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ A.D. 20\_\_.

### BETWEEN

The County of Grande Prairie No.1, of 10001 – 84<sup>th</sup> Avenue, Clairmont,  
in the Province of Alberta (herein after called “The County”)

### OF THE FIRST PART

- AND -

\_\_\_\_\_ of \_\_\_\_\_  
Name Mailing Address

\_\_\_\_\_ of \_\_\_\_\_  
Land Location Rural Address

\_\_\_\_\_ of \_\_\_\_\_  
Birth Date Phone #

In the Province of Alberta, (herein after called the “Owner” or the “Lessee”)

WHEREAS the Owner is the owner, purchaser or lessee of property within the County of Grande Prairie No.1, and

WHEREAS the Owner/Lessee desires the County to snowplow his/her driveway when such driveway becomes impassable or hazardous due to snow conditions.

NOW THEREFORE the County and the Owner/Lessee, for the consideration hereinafter mentioned, agree as follows:

1. The County agrees to snowplow the private driveway of the Owner/Lessee when so requested by the same by the method hereinafter provided; however, it shall be discretion of the County or its employees and *only after* the public roads and highways have been cleared of snow to the satisfaction of the County. “Private Driveways” in this section shall mean the driveway to the residence only.
2. The Applicant represents that he is the Owner/Lessee of the said land agrees to indemnify and save harmless the County in respect of any claims of demands which may at any time hereafter be brought against the County or any employee of the County performing the said work by any person, firm or corporation by reason of the performance of the said work.
3. The Owner/Lessee shall not assign or transfer his interest under this Agreement without first obtaining the written consent of the County.



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4. The County or its employees shall have the right to refuse to snowplow any private driveway that in the operator's opinion shall be hazardous or difficult to snowplow.
  5. The Owner/Lessee hereby covenants and agrees that any damage to the Owner's/Lessee's property resulting from snowplowing operations shall be at the Owner's/Lessee's sole risk.
  6. Please confirm by October 1<sup>st</sup> of each year that you still require the snowplow service. You may do this by calling the Public Works Department at 780-532-7393.

Clearing County roadways are the priority for snow removal. Once County Roadways are cleared, driveways participating in this program will be cleared if there is no additional snowfall. County equipment does not clear driveways by request.

IN WITNESS WHEREOF, this Agreement has been dully executed by the parties herein.

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Owner/Lessee

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County Representative