



Checklist on Day of Clean-up

COMPLETED

1. Before beginning work, put signs up at each end of the road you will be cleaning. _____
2. Get together at the pre-arranged meeting place before starting the clean-up.
Review safety checklist, safe clean-up procedures and shuttle vehicle safety. _____
3. Make sure the first-aid person has brought the first-aid kit and that everyone knows who the first-aid person is. (NOTE: It is recommended that the first-aid person operates a shuttle vehicle.) _____
4. Establish work crews and assign locations. With the appropriate crews, review specific procedures for crossing bridges, railway tracks, etc. _____
5. Remind shuttle operator and supervisors to check that the safe clean-up and safe shuttle vehicle procedures are followed. _____
6. Remind child participants that they must follow their supervisor's instructions at all times. _____
7. Hand out garbage bags, safety vests and gloves. _____
8. Adjust work crews, locations and activities as needed during the day. _____
9. After the clean-up is complete, all participants are to report to a pre-arranged meeting place and return any incident reports if necessary, safety vests, signs, unused garbage bags and unused gloves. ***These items will be returned with the check list to the Clairmont Center for Recycling Coordinator Kate Biendarra, 780.933.1551. (During the hours of 8:00 a.m. to 4:30 p.m., Tuesday to Saturdays ONLY)*** _____

Most of all have fun! Don't forget to take photographs during the day for the County to use in their newsletter!

SUPERVISOR'S SIGNATURE:

DATE: _____